



From

The Chairperson,
Haryana Water Resources Authority,
Sinchai Bhawan, Sector-05, Panchkula.

To

1. The Director (Admn.)
Department of Personnel & Training, Ministry of Personnel, PG and
Pensions, North Block, Central Secretariat, New Delhi.
2. The Chief Secretary to Govt. Haryana.
3. The Addl. Chief Secretary to Govt. Haryana, Revenue & Disaster
Management-cum-Financial Commissioner, Revenue.
4. All the Head of Departments at Chandigarh and Panchkula.
5. All the Managing Directors of Boards/Corporations/Societies etc.
Situated at Chandigarh and Panchkula.

Memo No. HWRA/CEO/2022/ 118-123

Dated : 28.01.2022

Subject:- Filling up of various posts on deputation basis in Haryana Water
Resources Authority, Panchkula.

Kindly refer to the subject noted above.

2. In this regard, it is submitted that Government of Haryana has established
the Haryana State Water Resources Authority, under Section 3 of the Haryana Water
Resources Authority Act, 2020, vide notification No.2/62/2020-1IW dated 07.12.2020

3. Haryana Water Resources Authority intends to fill up following posts on
deputation basis in Haryana Water Resources Authority, Panchkula initially for a period
of three years which can be extended from time to time on the basis of performance of
concerned employee as well as requirement of this office:

Sr. No.	Name of post	No. of sanctioned post	Group	Functional pay level
1.	Under Secretary	01	Group-A	FPL-11
2.	Research Officer-cum-Consultant	01	Group-B	FPL-8
3.	Personal Assistant	05	Group-C	FPL-6
4.	Assistant	08	Group-C	FPL-6
5.	Sr. Scale Stenographer	02	Group-C	FPL-6
6.	Jr. Scale Stenographer	01	Group-C	FPL-4
7.	Steno Typist	02	Group-C	FPL-2
8.	Clerk-cum-Computer Operator	09	Group-C	FPL-2



9.	Drivers	04	Group-C	FPL-4
10.	Legal Assistant	01	Group-C	FPL-6
11.	Accounts Assistant	01	Group-C	FPL-6
12.	Accounts Clerk	01	Group-C	FPL-4

4. The post of one under secretary shall be filled up amongst the Under Secretaries of Haryana Civil Secretariat, for remaining 36 posts, candidates must be working on the same post, for which he/she is applying. The official of Central Government working on the same pay scale/pay matrix also apply for concerned post(s).

5. In view of above, it is requested that applications of suitable candidates may be forwarded to this office within 30 days from the date of issue of this letter alongwith their ACRs summary. Report about their integrity, pending disciplinary action (if any), court case etc. may also be informed. Applications received after due date shall not be entertained. This communication is also available at HWRA's website i.e. <https://hwra.org.in>.

Chief Executive Officer
for Chairperson, Haryana Water Resources
Authority,
Panchkula.

Endst. No. HWRA/CEO/2021/

Dated

A copy is forwarded to Additional Chief Secretary to Govt. Haryana Irrigation & Water Resources Department for information and necessary action w.r.t. letter No. 02/06/2021-1IW dated 26.05.2021.

Chief Executive Officer
for Chairperson, Haryana Water Resources
Authority,
Panchkula.